



**RE: ACADEMIC PROGRESSIVE REPORT OF SAFIYA HUMOUD SEIF**  
**PROGRAMME: Certificate in Business Information Technology**  
**Institute of Continuing Education**

Reg Number: 241010061  
19 Aug, 2025

This is to certify that **SAFIYA HUMOUD SEIF** Is a full time student of the Institute of Continuing Education at this University. The following is a record of her academic progressive report.

First Year - First Semester : 2024 / 2025										First Year - Second Semester : 2024 / 2025																													
CBIT 5111: Business Communication Skills										Grade										Grade																			
CBIT 5112: Business Mathematics										C										CBIT 5121: Entrepreneurship skills										A									
CBIT 5113: Introduction to Business										B										CBIT 5122: Fundamental of customer Relationship Management										B									
CBIT 5114: Basic Computer Applications										A										CBIT 5123: Web Development										C									
CBIT 5115: Operating Systems and Networking Fundamental										B										CBIT 5124: Basic Computer Maintenance and Troubleshooting										B									
										C										CBIT 5125: Project										A									
GPA																				GPA																			
										2.75																				3.2									

Remark	Pass
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**Program of Study : Certificate in Business Information Technology**

## Grades Key

100 - 80 = A, 79.9 - 65 = B, 64.9 - 50 = C, 49.9 - 40 = D, 39.9 - 0 = F

**GPA Key**

GPA = Grade Point Average

CGPA = Cumulative Grade Point Average

4 - 3.5 = First Class, 3.49 - 3 = Second Class, 2.99 - 2 = Pass, 1.99 - 0 = Fail

**Director, Institute of Continuing Education**  
**19 Aug, 2025**

This report is issued for information only.

It does not override any part of the official transcript which will be issued to the student upon successful completion of the programme of study.

