

# ZANZIBAR UNIVERSITY

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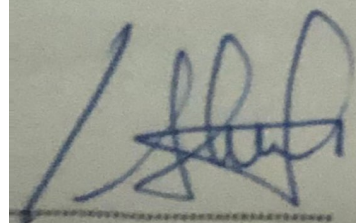
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## RE: ACADEMIC PROGRESSIVE REPORT OF HAMIS AME HAMIS Institute of Continuing Education PROGRAMME: Certificate in Business Administration

to certify that HAMIS AME HAMIS Is a full time student of the Institute of Continuing Education at this University.  
Following is a record of his academic progressive report.

| First Year - First Semester : 2023/2024    | Grade | First Year - Second Semester                       |
|--------------------------------------------|-------|----------------------------------------------------|
| 111: Business Communication Skills I       | A     | CBA 5121: Customer Care Skills                     |
| 112: Elements of Business Mathematics      | B     | CBA 5122: Elements of Commercial Law               |
| 113: Basic computer Applications I         | B     | CBA 5123: Elements of Book-Keeping and Accounts    |
| 114: Procurement and Supply Administration | B     | CBA 5124: Principles of Marketing                  |
| 115: Basic Commercial Knowledge            | A     | CBA 5125: Entrepreneurship and Business Management |
| 116: Elements of Business Administration   | C     | CBA 5126: Field Project                            |
| GPA                                        | 3     | GPA                                                |



Director, Institute of Continuing Education  
Sep, 2024

CGPA 3.2

Program of Study: Certificate in Business Administration

Grades Key

100 - 80 = A, 79.9 - 65 = B, 64.9 - 50 = C, 49.9 - 40 = D, 39.9 - 0 = F

GPA Key

GPA = Grade Point Average

CGPA = Cumulative Grade Point Average

4 - 3.5 = First Class, 3.49 - 3 = Second Class, 2.99 - 2 = Pass, 1.99 - 0 = Fail

Remark

Pass

This report is issued for information only.

It does not override any part of the official transcript which will be issued to the student upon request.