

P.O. BOX 2440  
[info@zanvarsity.ac.tz](mailto:info@zanvarsity.ac.tz)  
**ZANZIBAR**

**RE: ACADEMIC PROGRESSIVE REPORT OF YAHYA MOHAMED HAJI**  
**Institute of Continuing Education**  
**PROGRAMME: Certificate in Business Administration**

Reg Number: 231010004  
05 Aug, 2024

This is to certify that YAHYA MOHAMED HAJI Is a full time student of the Institute of Continuing Education at this University.  
The following is a record of his academic progressive report.

First Year - First Semester : 2023/2024	Grade	First Year - Second Semester : 2023/2024	Grade
CBA 5111: Business Communication Skills I	B	CBA 5121: Customer Care Skills	A
CBA 5112: Elements of Business Mathematics	A	CBA 5122: Elements of Commercial Law	A
CBA 5113: Basic computer Applications I	B	CBA 5123: Elements of Book-Keeping and Accounts	B
CBA 5114: Procurement and Supply Administration	B	CBA 5124: Principles of Marketing	B
CBA 5115: Basic Commercial Knowledge	B	CBA 5125: Entrepreneurship and Business Management	A
CBA 5116: Elements of Business Administration	A	CBA 5126: Field Project	B
<b>GPA</b>	<b>3.44</b>	<b>GPA</b>	<b>3.41</b>

Director, Institute of Continuing Education  
05 Aug, 2024

<b>CGPA</b>	<b>3.43</b>	<b>Class</b>	<b>Second Class</b>	<b>Remark</b>	<b>Pass</b>
<b>Program of Study : Certificate in Business Administration</b>					
<b>Grades Key</b>					
$100 - 80 = A$ , $79.9 - 65 = B$ , $64.9 - 50 = C$ , $49.9 - 40 = D$ , $39.9 - 0 = F$ , $100 - 80 = A$ , $79.9 - 65 = B$					
<b>GPA Key</b>					
<b>GPA</b> = Grade Point Average					
<b>CGPA</b> = Cummulative Grade Point Average					
$4 - 3.5 = \text{First Class}$ , $3.49 - 3 = \text{Second Class}$ , $2.99 - 2 = \text{Pass}$ , $1.99 - 0 = \text{Fail}$					

This report is issued for information only.

