



# ZANZIBAR UNIVERSITY

## **OFFICE OF THE DEPUTY VICE CHANCELLOR (ACADEMIC)**

P.O.BOX 2440, Tunguu Zanzibar, Tanzania. Mobile : 0777431623 | Email : [info@zanvarsity.ac.tz](mailto:info@zanvarsity.ac.tz), [admission@zanvarsity.ac.tz](mailto:admission@zanvarsity.ac.tz)

Date :

Reference Number:

Dear : Mr/Ms

Program of Study :

Duration :

### **RE: ADMISSION LETTER FOR PROGRAM FOR ACADEMIC YEAR**

*Q*

1. The Senate of Zanzibar University is pleased to inform you that you have been admitted into the said Program in the academic year commencing on .
2. You are strongly advised to come for registration from .
3. Deadline for the Registration will be on ().
4. You are expected to come for orientation on at 09:30am here at the University Main Campus, Tunguu. The Function will be conducted at the Hon. Aboud Jumbe Mwinyi Theatre Hall located at the IDB Lecture Hall Complex.
5. You are expected to bring with you the following items:
  - Passport size photos (2) for Tanzanians and (4) for Non-Tanzanians.
  - Original and Copies of Birth Certificate, National ID OR Resident ID for Tanzanians.
  - Original and Copies of Certificates and Academic Transcripts or equivalent qualifications for verification.
  - Non-Tanzanian Students shall pay USD 250 for the first two years of stay for the Residence Permit. Renewal for each year shall be USD 250.
  - Non-Tanzanian Students shall bring with them Police Clearance Certificates from their countries of origin.
  - Holders of Academic Credentials written in languages other than English shall have to bring with them Certified Translated copies of their credentials.

- 
6. ***No Student shall be allowed to register for studies if he/she does not submit original documents for verification and if he/she does not pay in advance University fees annually or atleast 50% of the Fee.***
7. The adjoining instructions and Fee Structure for the academic year are herewith attached. Please fill the required section and submit one copy to the Admission office and retain the second copy for your daily and easy reference.
8. All the Fees shall be paid using **Control Numbers Only**.
9. The link for generating Control Numbers is **www.billing.zumis.ac.tz**
10. After generating the Control Number you can pay through the following modes:

**Bank**

- Bank Name : PBZ Islamic
- Account Name : Zanzibar University, Account Number (Local Students) TZS : 0827193001, Account Number (Foreign Students) USD : 0827193002

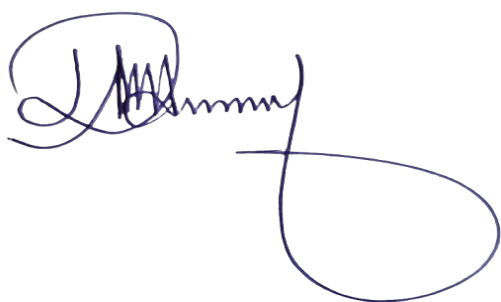
**Tigo Pesa**

- Dial Tigo Pesa Menu \*150\*01#
- Select Number 4. Lipa Bili
- Select Number 3. Ingiza Number ya Kampuni
- Enter Our Company Number - 244099
- Enter the exact Amount as shown in the Control Number Details
- Enter the Control Number Provided
- Enter Your Tigo Pesa PIN to Authorize Payment

**Airtel Money**

- Airtel Money : Using this link **www.billing.zumis.ac.tz/verifyBill**

11. The Zanzibar University upholds both academic and moral excellence. Failure to abide by these two vital norms implies that the University's objectives may not be achieved. Therefore, the remedy is to disqualify erring students from the Zanzibar University.



**Dr. Mamudu Daffay**

**Deputy Vice - Chancellor (Academic)**



---

## Fee Structure for the Academic Year -

### Currency -

#### Cost Payable Directly to the University

Items	First Year
Total Amount	0

#### Other Costs

All Students are Required by Law to pay for the Health Insurance

### Note

- Fee is Required to be Paid in Full or in two installments, 50% during registration in the First Semester and the remaining 50% should be paid during registration at the beginning of Second Semester
- For students awaiting Loans/Scholarships Confirmation, you are only required to pay other costs excluding the Tuition fee and Examination Fee for registration.
- This Fee Structure stated here may be subjected to change from time to time by the University Council.

Please, Welcome to the Spring of Education and Virtue.

---

## Code of Conduct Required at the Zanzibar University

*Please read these regulations/guidelines carefully:*

Over the years since its inception, Zanzibar University has won a good reputation of observing high ethical and moral standards. These attributes are currently being internationally acknowledged as contributing positively towards promoting high academic performance in Higher Learning Institutions (that enforce them), producing upright and disciplined graduates and also in safeguarding youths against HIV/AIDS.

These have been among the objectives of the Sponsor and the Management of this University in instituting strict ethical and moral standards.

Therefore, in accordance with the established moral ethics of the Zanzibar University, all students shall observe the following:

1. That they shall behave and conduct themselves in a manner acceptable to the norms and customs of Zanzibaris - Zanzibar Society.
2. That they shall be governed by the University rules and regulations which they must obtain from the office of Dean of students read them carefully and observe them strictly.
3. **That all ZU students (foreign and local) are required to stay in the University dormitories or in houses approved by the University Administration or with their parents/guardians. The University shall take measures to cancel registration of any student who would act contrary to this arrangement. If a student wants to shift to another accommodation he/she must seek for approval from the University Management, otherwise that may be regarded as an act of indiscipline and it may be punishable.**
4. That any student whose discipline may not measure up to the required standard, shall be liable to appear before the University Disciplinary Committee for necessary action. The University Administration reserves the right to expel any student found guilty of gross misconduct.
5. That no male and female students shall be allowed to sit together in seclusion under suspicious circumstances for whatever purpose, outside Lecture hours.
6. That all students, carrying out discussions outside normal lecture hours, shall have to observe the following rules:
  - Discussions shall be conducted separately for male and female students, except when they have been arranged or authorized by the concerned Lecturers. Even such group discussions shall not be allowed after 08:00 pm beyond which any intermingling of males and females shall be deemed to constitute a gross violation of University Directives and disciplinary measures shall be taken against the erring students.
  - For female students, after 8.00 pm, exclusive discussions may be conducted in the Multipurpose Hall or in their dormitories only, while Male students may use lecture room for the same purpose.
7. That it is prohibited for male and female students to share a seat on public benches.
8. That female students staying at Campus shall not be allowed to leave the Campus after 08:00 pm
9. That Disciplinary action will be taken against any student who without permission from the University authority would return to the University after 10:00pm.

- 
10. That within Campus, all students shall be required to dress modestly. This is particularly so for female students. Any dress that reveals the contours of the body of a female student, or that may in any way be deemed to cause sexual seduction shall not be tolerated at Campus. Specifically the dress code shall be as follows:
- Female students must cover their heads and put on loose long dresses which do not expose thier bodies from the neck down to the ankles
  - Head-cover should properly cover the head and should not reveal the hair, chest and shoulders.
  - Male students shall not be allowed to wear shorts and sleeveless shirts.
11. That all visitors shall be required to report at the main gate and shall have to follow the instructions which shall be given by the security guards.
12. That males and females students shall not be allowed to go on a day-out trip together alone. Any group excursion shall necessarily be accompanied by a University personnel.
13. No vehicles of visitors shall be allowed into the university after 7:00 pm
14. That the admission of any applicant to the University is conditioned upon acceptance of these guidelines.

### **Declaration by the Student:**

*I,, do hereby solemnly declare that, i have carefully read the above regulations/guidelines and that, I shall faithfully follow them, further, I declare that, in case I violate these regualtions/guidelines, the Zanzibar University Administration shall have the right to take any disciplinary action against me as stipualted in these guidelines and other relevant provisions.*

Student's Name:

Address:

Telephone:

Email:

Student's signature: ..... Date: .....

Name of Witness: ..... Signature of Witness: .....

Admission Officer's Signature: .....